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# Notice to Bid for Broker Services Related to Group Benefits for Stoddard County Employees

JULY 23RD 2022 BY DEE LOFLIN

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## **STODDARD COUNTY - SPECIFICATIONS AND QUALIFICATIONS FOR PROFESSIONAL BROKER SERVICES RELATED TO GROUP EMPLOYEE BENEFITS**

All proposals submitted by a firm or agency should address the following areas:

Please provide a brief description of your firm or agency, including a brief summary of the individuals and their role in working with the County.

What services will your firm or agency provide to the County.

Explain the capability of your firm or agency to service our account.

List the companies your firm or agency has access to.

How will enrollment of the County employees be handled?

Explain your firm or agency's compensation expectations.

What assistance will be provided to our employees regarding claims resolution or other service-related issues?

How often will your firm or agency's staff be available to attend employee meetings?

How often will your firm or agency's staff meet with the County Commissioners to review and analyze the benefit plan and quality of service?

How will the renewal process be handled?

What consulting services will be provided at renewal time?

Provide at least 3 references.

Please prepare your proposal and return it to the County Clerk's Office, no later than 4:00 p.m. on Friday, August 12, 2022. All proposals should be marked as "Proposals for Professional Services." All proposals will be opened at 10:00 a.m. Monday, August 15, 2022 in the County Commissioner's Chambers. The County reserves the right to reject any and all proposals.

LAST UPDATED ON JULY 23RD 2022 BY DEE LOFLIN

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