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U.S. Poly is Seeking a Customer Service/Sales Department Employee

APRIL 30TH 2020 BY DEE LOFLIN

U.S. Poly is Seeking a Customer Service/Sales Department Employee

Dexter, MO - US Poly Enterprise, Inc. has an immediate opening in their Customer Service/Sales Department.

This individual will work on, but not limited to, providing customer service and order entry in a fast-paced environment with multiple interruptions.

The individual will also be responsible for accurately entering customer purchase orders, proof reading and working closely with the art, production and shipping departments to ensure accuracy of the customers' orders.

The ideal candidate must have:

- At least 3 years prior experience in an office setting and/or in customer service/sales.
- Ability to type quickly and accurately and have legible handwriting.
- Ability to prioritize and multitask for maximum efficiency and with accuracy.
- Professional and pleasant phone etiquette and have experience using a multi-line phone.
- Prior experience with Microsoft Excel and Outlook.
- Ability to keep work station clean and organized.

DO NOT TURN IN YOUR RESUME IN PERSON.

YOU MUST EMAIL YOUR RESUME, including work history, along with a letter of introduction to Tiffany@uspolyinc.com

If you are unable to email your resume, you can fax it to 573-624-6120. No phone calls please.

U.S. Poly provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

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Governor Parson Lays Out Show Me Strong

Recovery Plan for COVID-19

APRIL 28TH 2020 BY DEE LOFLIN

Governor Parson Lays Out Show Me Strong Recovery Plan for COVID-19

Missouri - On Monday, April 27, 2020 Governor Parson outlines how Missouri will open back up now that we are flattening the curve in the fight against COVID-19. Below is his Show Me Strong Recovery Plan for businesses.

Businesses may open back up on Monday, May 4, 2020. The Director of the Department of Health and Senior Services issued Economic Reopening Health Order effective 12:01 A.M., Monday, May 4, 2020, and shall remain in effect until 11:59 P.M., Sunday, May 31, 2020, unless extended by further order not to exceed the duration of the effective period of Executive Order 20-09.

The Show Me Strong Recovery Plan requires citizens to maintain six feet of social distancing space in most cases. There are certain situations that require additional procedures to protect businesses, communities, and citizens. Refer to the Health Order for more details by clicking HERE.

Prepare to implement basic infection prevention measures informed by industry best practices, regarding:

Protective equipment;

Temperature checks;

Testing, isolating, and contact tracing; and

Sanitation, including disinfection of common and high-traffic areas (entrances, breakrooms, locations where there is high-frequency employee interaction with the public/customers).

Modify physical workspaces to maximize social distancing.

Minimize business travel.

Develop an infectious disease preparedness and response plan, including policies and procedures for workforce contact tracing when an employee tests positive for COVID-19.

Monitor workforce for indicative symptoms. Do not allow symptomatic people to physically return to work until cleared by a medical provider.

Develop, implement, and communicate about workplace flexibilities and protections, including:

Encouraging telework whenever possible and feasible with business operations;

Returning to work in phases and/or split shifts, if possible;

Limiting access to common areas where personnel are likely to congregate and interact; and

Ensuring that sick leave policies are flexible and consistent with public health guidance.

Social distancing requirements shall apply in all situations, including, but not limited to, when customers are standing in line or individuals are using shared indoor or outdoor spaces.

Social distancing requirements do not apply to individuals performing job duties that require contact with other people closer than six feet. They should take enhanced precautionary measures to mitigate the risks of contracting or spreading COVID-19.

Retail businesses shall limit the number of individuals in any particular location. Consult the Health Order and FAQs for additional details.

Restaurants may offer dining-in services, but must adhere to social distancing and other precautionary public health measures. Tables must be spaced at least six feet apart. Communal seating areas for parties that are not connected are prohibited. There can be no more than ten people at a single table. The continued use of drive-thru, pickup, or delivery options is encouraged.

People shall not visit nursing homes, long-term care facilities, retirement homes, or assisted living homes unless to provide critical assistance or in end-of-life circumstances.

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Stoddard County Route O Closed for Pipe Replacement

APRIL 23RD 2020 BY DEE LOFLIN

Stoddard County Route O Closed for Pipe Replacement

Stoddard County Route O Closed for Pipe Replacement

Route O in Stoddard County will be closed as Missouri Department of Transportation crews replace a culvert under the roadway.

This section of roadway is located between County Road 337 and County Road 347.

Weather permitting, work will take place Thursday, April 23 from 1 a.m. to 6 a.m.

The work zone will be marked with signs. Motorists are urged to use extreme caution while traveling near the area.

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Stoddard County Route WW Reduced for Edge Rut Repairs Missouri Route 153 in Stoddard County Reduced for Edge Rut

Repairs

U.S. 60 Outer Road in Stoddard Co Stoddard County Route Y Reduced for Bridge Maintenance

U.S. 60 Outer Road in Stoddard County Reduced for Edge Rut

Stoddard County Route Y Reduced for Bridge Maintenance

Repairs

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Stoddard County Route WW Reduced for Edge Rut Repairs

APRIL 17TH 2020 BY DEE LOFLIN

Stoddard County Route WW Reduced for Edge Rut Repairs

Stoddard County Route WW Reduced for Edge Rut Repairs

Route WW in Stoddard County will be reduced to one lane as Missouri Department of Transportation crews perform edge rut repairs.

This section of roadway is located from Route 60 to Route J.

Weather permitting, work will begin Monday, April 20 through Thursday, April 23 from 7 a.m. to 4 p.m. daily.

The work zone will be marked with signs. Motorists are urged to use extreme caution while traveling near the area.

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Stoddard County Route Y Reduced Stoddard County Route H Reduced for Drainage Repairs

Stoddard County Route Y Reduced for Bridge Maintenance

Stoddard County Route H Reduced for Drainage Repairs

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Missouri Route 153 in Stoddard County Reduced for

Edge Rut Repairs

APRIL 17TH 2020 BY DEE LOFLIN

Missouri Route 153 in Stoddard County Reduced for Edge Rut Repairs

Missouri Route 153 in Stoddard County Reduced for Edge Rut Repairs

Route 153 in Stoddard County will be reduced to one lane as Missouri Department of Transportation crews perform edge rut repairs.

This section of roadway is located from Route 114 to Route D.

Weather permitting, work will take place Monday, April 20 through Thursday, April 23 from 7 a.m. to 4 p.m. daily.

The work zone will be marked with signs. Motorists are urged to use extreme caution while traveling near the area.

LAST UPDATED ON APRIL 17TH 2020 BY DEE LOFLIN

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